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CONNIE S. BISBEE, *Chairman*
ED GRAY, JR., *Member*
MICHAEL KEELER, *Member*

NEVADA BOARD OF PAROLE COMMISSIONERS

MINUTES
Meeting of the
Board of Parole Commissioners
October 5, 2017

NOTE: The following minutes have not been approved and are subject to revision at the next meeting of the Board.

The Board of Parole Commissioners held a public meeting on October 5, 2017. The meeting was called to order at 11:00 AM at the following locations:

Conference Room at the central office of the Board of Parole Commissioners, located at 1677 Old Hot Springs Road, Ste. A, Carson City, NV; video conference to Parole Board Office, 4000 S. Eastern Avenue, Ste. 130, Las Vegas, NV.

I. Open Meeting, Call to Order, Roll Call 11:00 AM.

The meeting was called to order by Chairman Bisbee. Present in Carson City were Chairman Bisbee, Commissioner Endel, Commissioner Corda, and Commissioner Jackson. Present in Las Vegas were Commissioner Keeler, Commissioner Gray, and Commissioner DeRicco.

Support staff in attendance:

Darla Foley, Executive Secretary
Jeremy Meador, Administrative Assistant I

Members of the public present in Carson City included:

Katie Brady, Deputy Attorney General, Office of the Attorney General

Members of the public present in Las Vegas included:

None.

II. Public Comment. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to subparagraph (2) of NRS 241.020.

Chairman Bisbee asked if any member present would like to make a public comment.

Public comment – Carson City, NV

No public comment.

Public comment - Las Vegas

No public comment.

- III. **For possible action:** For possible action: Review/Approval of minutes from the August 28, 2017 Board meeting.

Page 1: Remove conference room 201. Item 1, remove Commissioner Monterde, note Commissioner DeRicco joined the meeting late, edit Kim Thomas to show title of Deputy Director, remove Commissioner Monterde from page 4 under votes in favor. Chairman Bisbee also requests that future minutes provide more detail.

Motion: Approve the minutes, with noted changes, of the August 28, 2017 Board meeting.
Made: Commissioner Gray
Seconded by: Commissioner Jackson
Votes in Favor: Gray, Keeler, Corda, Jackson, Endel, DeRicco, Bisbee
Votes Opposed: None
Motion Passed

- IV. **For possible action:** Review and approval of the Parole Board agency travel policy. The Board may take action to approve the proposed travel policy as drafted, or amend the proposed travel policy and approve the amended policy. The Board may take action to make portions of the travel policy related to attendance at conferences held within 50 miles of the Board's primary duty station effective contingent upon the approval of the Board of Examiners.

Chairman Bisbee discussed the need for a specific travel policy exemption due to the Boards hosting of the 2018 APAI conference as consistent with the State Administrative Manual.

Motion: Move to approve the travel policy as presented effective immediately with the exemption listed in 4A effective upon approval of the Board of Examiners.
Made: Commissioner Endel
Seconded by: Commissioner Gray
Votes in Favor: Gray, Keeler, Corda, Jackson, Endel, Bisbee, DeRicco
Votes Opposed: None
Motion Passed

- V. **Public Comment.** No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to subparagraph (2) of NRS 241.020.

Chairman Bisbee asked if any member present would like to make a public comment.

Public comment - Las Vegas

No public comment.

Public comment – Carson City, NV

No public comment.

VI. For possible action: The Board may act to adjourn the meeting.

Motion: Adjourn the October 5, 2017 Board Meeting.
Made: Chairman Corda
Seconded by: Commissioner Gray
Votes in Favor: Gray, Endel, Keeler, Corda, Jackson, Bisbee, DeRicco
Votes Opposed: None

Meeting adjourned at 11:15 AM.

DRAFT