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**NEVADA BOARD OF PAROLE COMMISSIONERS**

**MINUTES**

**Meeting of the**

**Board of Parole Commissioners**

July 20, 2023

*MINUTES APPROVED ON AUGUST 30, 2023*

**NOTE: The following minutes have not been approved and are subject to revision at the next meeting of the Board.**

The Board of Parole Commissioners held a public meeting on July 20, 2023, beginning at 1:00 PM at the following locations:

Conference room at the central office of the Board of Parole Commissioners, located at 1677 Old Hot Springs Road, Ste. A, Carson City, NV, and video conference at the Parole Board Office, 4000 S. Eastern Avenue, Ste. 130, Las Vegas, NV.

**I. Open Meeting, call to order, roll call 1:00 PM.**

The meeting was called to order by Chairman DeRicco. Present in the Carson City office were Commissioner Jackson, Commissioner Baker, and Chairman DeRicco. Present in the Las Vegas office were Commissioner Christiansen and Commissioner Schmitt. Commissioner Weisenthal and Commissioner Bailey were absent, excused.

Support staff in attendance:

- Katie Fraker, Executive Secretary
- Kelly Mellinger, Hearings Examiner II
- Mary Flores, Administrative Assistant III

Members of the public present in Carson City included:

- Katie Brady, Senior Deputy Attorney General

Members of the public present in Las Vegas included:

None.

**II. Public Comment.** No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to subparagraph (2) of NRS 241.020.

Public comment – Carson City, NV

No public comment.

Public comment – Las Vegas, NV

No public comment.

**III. For possible action:** Review/Approval of minutes from the June 20, 2023, Board meeting.

<b>Motion:</b>	<b>Approve the minutes from the June 20, 2023, Board meeting as distributed.</b>
<b>Made:</b>	<b>Commissioner Jackson</b>
<b>Seconded By:</b>	<b>Commissioner Baker</b>
<b>Votes in Favor:</b>	<b>DeRicco, Jackson, Baker, Christiansen, Schmitt</b>
<b>Votes Opposed:</b>	<b>None</b>
<b>Results:</b>	<b>Motion passed</b>

**IV. For discussion and possible action:** The Board will discuss and may take action to update the list of persons eligible to serve as case hearing representatives pursuant to NRS 213.135.

Chairman DeRicco opened this agenda item by referring to the NRS 213.135 handout in the Board meeting packet. He stated that he felt it was necessary for the Board to update their list of case hearing representatives as one employee on the previous list has retired, and one employee has been promoted. He stated the Board should look to vote the following individuals as case hearing representatives: Kelly Mellinger, Forrest Harter, Darla Foley, Denise Davis, Jim Benedetti, Joni Billich, Jim Kingera, Debi Noel, and Pete Gibson. He further stated that this list will be brought before the Board any time there are any changes. He then opened this agenda item for discussion.

Commissioner Christiansen stated he had no objection to any individual on the list.

Commissioner Jackson stated that everyone does a great job and that the Board has a wonderful staff.

<b>Motion:</b>	<b>To approve the following individuals to the Board’s list of case hearing representatives: Kelly Mellinger, Forrest Harter, Darla Foley, Denise Davis, Jim Benedetti, Joni Billich, Jim Kingera, Debi Noel, and Pete Gibson.</b>
<b>Made:</b>	<b>Chairman DeRicco</b>
<b>Seconded By:</b>	<b>Commissioner Baker</b>
<b>Votes in Favor:</b>	<b>DeRicco, Jackson, Baker, Christiansen, Schmitt</b>
<b>Votes Opposed:</b>	<b>None</b>
<b>Results:</b>	<b>Motion passed</b>

**V. For possible action:** The Board will consider and may act on appointing a member of the Board of Parole Commissioners to serve on the Nevada Sentencing Commission.

Chairman DeRicco stated that in the meeting packet was a letter from the Department of Sentencing Policy. He stated this letter requests that a Board member be appointed to the Sentencing Commission for the next two year term that begins on August 1, 2023. He stated that historically this position has been designated to the Chairman but that it does not have to be. He further stated that in the meeting packet is recently enrolled legislation, SB103. He stated in section 2 of this bill references NRS

176.0133 which details the makeup of the Sentencing Commission. He stated section (1) of this statute states that one member will consist of an individual who is a representative of the State Board of Parole Commissioners appointed by the State Board of Parole Commissioners. He explained this individual will work between sessions on potential legislation and be a part of a group that will likely recommend changes in the next session. He stated that in the last legislative session some of the changes that he recommended in this commission were ultimately approved in new legislation.

Chairman DeRicco opened this agenda item for discussion and a motion.

Commissioner Jackson stated that she thought this position should be designated to the Chairman of the Board. She also commended Chairman DeRicco on his job through the legislative session. She recommended the Board continue with the Chair as the appointed representative.

Commissioner Baker agreed with Commissioner Jackson and moved to appoint Chairman DeRicco. She stated with his history and all his work with legislation she did not feel there would be anyone as good.

There was no further discussion.

<b>Motion:</b>	<b>To appoint Chairman DeRicco as the Parole Board representative to serve on the Nevada Sentencing Commission.</b>
<b>Made:</b>	<b>Commissioner Baker</b>
<b>Seconded By:</b>	<b>Commissioner Schmitt</b>
<b>Votes in Favor:</b>	<b>DeRicco, Jackson, Baker, Christiansen, Schmitt</b>
<b>Votes Opposed:</b>	<b>None</b>
<b>Results:</b>	<b>Motion passed</b>

**VI. Public Comment.** No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to subparagraph (2) of NRS 241.020.

Public comment – Carson City, NV

No public comment.

Public comment – Las Vegas, NV

No public comment.

**VII. For possible action:** The Board may act to adjourn the meeting.

<b>Motion:</b>	<b>To adjourn the July 20, 2023, meeting of the Nevada Board of Parole Commissioners.</b>
<b>Made:</b>	<b>Commissioner Christiansen</b>
<b>Seconded By:</b>	<b>Commissioner Jackson</b>
<b>Votes in Favor:</b>	<b>DeRicco, Jackson, Baker, Christiansen, Schmitt</b>
<b>Votes Opposed:</b>	<b>None</b>
<b>Results:</b>	<b>Motion passed</b>