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NEVADA BOARD OF PAROLE COMMISSIONERS

**MINUTES
Of the meeting of the
BOARD OF PAROLE COMMISSIONERS**

February 24, 2011

Minutes approved on August 31, 2011

The Board of Parole Commissioners held a public meeting on February 24, 2011, beginning at 4:00 pm at the following locations:

Conference room at the central office of the Board of Parole Commissioners, located at 1677 Old Hot Springs Road, Ste. A, Carson City, NV., video conference to Parole Board Office, 4000 S. Eastern Avenue, Ste. 130, Las Vegas, NV.

I. Open Meeting, Call to order, roll call 4:00 p.m.

The meeting was called to order by Chairman Bisbee. Present in Carson City were Chairman Bisbee, Commissioner Corda, Commissioner Endel and Commissioner Jackson. Present in Las Vegas were Commissioner Keeler, Commissioner Silva and Commissioner Gray.

Support staff in attendance:

David Smith, Hearing Examiner III
Denise Davis, Administrative Assistant III

Members of the public present in Carson City included:

Tonya Brown, Advocate

Members of the public present in Las Vegas included:

Flo Jones
Kim Renee

II. Public Comment. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to subparagraph (2) of NRS 241.020.

Chairman Bisbee asked any member of the public that would like to make comments regarding anything other than the items listed on the agenda to come forward and limit their

comments to 3 minutes. Chairman Bisbee reminded public that no action can be taken under this item.

Public comment – Carson City, NV

Tonya Brown, Advocate for the inmates commented if public comments addressed at the January 20, 2011 meeting would be addressed. Inquired as to the Legislative Counsel Bureau (LCB) audit recommendations and discussed the issue of quasi-judicial.

Public comment – Las Vegas

No public comment

III. Discussion regarding the Legislative Council Bureau (LCB) audit recommendation for the development of a process to help ensure future statutory changes affecting parole eligibility are properly implemented. The Board may take action to approve a process, and incorporate it into the Operation of the Board.

Mr. David Smith, Hearing Examiner, Board of Parole Commissioners discussed that the Parole Board audit recently completed by the Legislative Counsel Bureau (LCB) did not have any findings related directly to the Board. The auditors found that the board is complying with the laws and conducting themselves as required by statute in regards to parole hearings. During the audit, LCB found there were errors in the computation of sentences based on merit credits and made a finding that when statutory changes were being considered, the board should work with the Nevada Department of Corrections (NDOC) to help ensure there isn't a negative impact to timely parole hearings like those seen with AB510.

Procedure when Legislation which may impact parole eligibility dates is passed into law.

The Nevada Department of Corrections (NDOC) has the statutory requirement to maintain inmate sentences and determine parole eligibility dates. When legislative changes which may affect parole eligibility occur, the Chairman shall designate an employee of the Board to participate with applicable staff at the NDOC regarding the interpretation and implementation of the legislative changes.

The designee shall make himself or herself available to meet with the appropriate NDOC staff to examine and discuss the impact of new laws. The designee shall assist, as appropriate, in the implementation of changes resulting from new legislation affecting parole eligibility.

The designee shall report issues and progress to the Chairman, and assist in any training to staff of the Parole Board, as necessary.

The NDOC is not required to accept assistance or input from the Boards designee, but in all cases, the Board shall adhere to this policy in offering coordination and assistance regarding this topic.

Once the policy is approved, it can be added to the back of the Operations of the Board.

Chairman stated the board's audit was excellent. There was one finding which was to work with the NDOC as legislative statutory changes are made to avoid people going beyond their parole eligibilities and being heard by the board.

Motion: To approve the process and incorporate it into the Operation of the Board

Made by: Commissioner Silva

Seconded by: Commissioner Keeler and Commissioner Jackson

Votes in Favor: Gray, Keeler, Silva, Bisbee, Corda, Jackson, Endel

Votes Opposed: None

Motion: To adjourn the meeting of February 24, 2011

Made by: Commissioner Grey

Seconded by: Commissioner Jackson

Votes in Favor: Gray, Keeler, Silva, Bisbee, Endel, Jackson, Corda

Votes Opposed: None

Meeting adjourned at 4:13 p.m.