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**NEVADA BOARD OF PAROLE COMMISSIONERS**

**MINUTES**

**Meeting of the  
Board of Parole Commissioners  
September 30, 2020**

**NOTE: The following minutes have not been approved and are subject to revision at the next meeting of the Board.**

The Board of Parole Commissioners held a public meeting on September 30, 2020, beginning at 11:00 AM at the following locations:

Conference room at the central office of the Board of Parole Commissioners, located at 1677 Old Hot Springs Road, Ste. A, Carson City, NV and video conference at the Parole Board Office, 4000 S. Eastern Avenue, Ste. 130, Las Vegas, NV.

**I. Open Meeting, call to order, roll call 11:00 AM.**

The meeting was called to order by Chairman DeRicco. Present in Carson City were Chairman DeRicco, Commissioner Corda, Commissioner Baker and Commissioner Jackson. Present in the Las Vegas office was Commissioner Christiansen, and Commissioner Verchio.

**Support staff in attendance:**

**Darla Foley, Executive Secretary**  
**Mary Flores, Administrative Assistant III**

**Deputy Attorney General Katie Brady was present telephonically.**

**Members of the public present in Carson City included:**

**NONE**

**Members of the public present in Las Vegas included:**

**NONE**

**II. Public Comment. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to subparagraph (2) of NRS 241.020.**

Public comment – Carson City, NV

No public comment.

Public comment – Las Vegas, NV

No public comment.

**III. For possible action:** Review/Approval of minutes from the August 31, 2020, Board meeting.

Commissioner Jackson and Chairman DeRicco noted several clerical errors for correction.

<b>Motion:</b>	<b>Approve the minutes from the August 31, 2020, meeting as corrected.</b>
<b>Made:</b>	<b>Commissioner Jackson</b>
<b>Seconded By:</b>	<b>Commissioner Baker</b>
<b>Votes in Favor:</b>	<b>DeRicco, Corda, Baker, Jackson, Christiansen, Verchio.</b>
<b>Votes Opposed:</b>	None.
<b>Results:</b>	<b>Motion passed.</b>

**IV. For discussion and possible action:** The Board will consider and act on an anticipated Order issued by the United States District Court, District of Nevada in Does 1-35; and Unknown Named Does 1-1000 v. Adam Paul Laxalt, Attorney General of the State of Nevada; et al, Case No. 2:15-CV-01638-RFB-DJA. The Office of the Nevada Attorney General will provide the Board with an overview of the litigation in connection with our discussion of the expected order/injunction. The Board will determine how to proceed, which may include whether to appeal this ruling. The Board may interrupt the open meeting and exclude the public for the purpose of having an attorney-client discussion of this litigation pursuant to NRS 241.015(3)(b)(2).

Chairman DeRicco stated that this agenda item would be removed from the agenda as there have been no updates regarding the item. This agenda item will be placed on the October 2020, Board Meeting agenda if the updates have been received by that time.

**V. For discussion and possible action:** Discussion on future updates to the “Operation of the Board.” The Board will discuss the manner in which updates to the Board’s “Operation of the Board” may be reviewed and modified in the future and may act to approve a plan for review.

Chairman DeRicco opened the discussion by stating he would like to start the process of reviewing and updating the Operations of the Board manual. The initial plan is for the hearing examiners to start reviewing and updating the manual in sections. The examiners will perform monthly reviews and prepare a presentation at future Board meetings. This will also give opportunity, as a Board, to thoroughly discuss any changes needed to each section. No sections will be presented at today’s meeting.

Commissioner Corda questioned whether the Board approvals will be done by sections or in its entirety once all the sections are completed.

Katie Brady stated that the manual could be approved in sections or in its entirety once all the sections were updated, the process would be at the discretion of the Board.

Chairman DeRicco stated that the review and approval will be done in sections and could possibly be completed within six months.

Chairman Verchio stated her concern was the manual would need to be a dynamic document due to constant legislative, legal, and other changes.

Chairman DeRicco acknowledged her concern and stated that was the intention of reviewing the manual and there will be future reviews by the Board as needed.

<b>Motion:</b>	<b>The Board move forward to review and potentially update sections of the Operations of the Board manual at future meetings.</b>
<b>Made:</b>	<b>Chairman DeRicco</b>
<b>Seconded By:</b>	<b>Commissioner Jackson</b>
<b>Votes in Favor:</b>	<b>DeRicco, Corda, Baker, Jackson, Christiansen, Verchio.</b>
<b>Votes Opposed:</b>	<b>None.</b>
<b>Results:</b>	<b>Motion passed.</b>

- VI. Public Comment.** No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to subparagraph (2) of NRS 241.020.

Public comment – Carson City, NV  
No public comment.

Public comment – Las Vegas, NV  
No public comment.

- VII. For possible action:** The Board may act to adjourn the meeting.

<b>Motion:</b>	<b>To adjourn the September 30, 2020 meeting of the Nevada Board of Parole Commissioners</b>
<b>Made:</b>	<b>Commissioner Corda</b>
<b>Seconded By:</b>	<b>Commissioner Jackson</b>
<b>Votes in Favor:</b>	<b>DeRicco, Corda, Baker, Jackson, Christiansen, Verchio.</b>
<b>Votes Opposed:</b>	<b>None</b>
<b>Results:</b>	<b>Motion passed</b>